

**EXECUTIVE SECRETARIAT**  
**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
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3	EXDIR				
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6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	D/PERS				
16	VC/NIC				
17	C/LA/DO		X		
18	D/ALA/DI		X		
19	NIO/LA		X		
20	D/OCR/DI		X		
21					
22					
SUSPENSE		Date			

Remarks

Executive Secretary  
11 Dec 85

Date

3637 (10-81)

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**URGENT****SECRET**

United States Department of State



Washington, D.C. 20520

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(With SECRET Attachments)

November 26, 1985  
85 DEC 11 P1:03

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## MEMORANDUM FOR:

Executive Registry

85- 4913

## DIST TO:

ACTION:ARA

D TMA  
P TMB  
E TMC  
T NSC  
M USIA  
C RF/cw

D - Mr. Whitehead  
P - Mr. Armacost  
E - Mr. Wallis  
T - Mr. Schneider  
M - Mr. Spiers  
C - Mr. Derwinski  
A - Mr. Lamb  
AF - Mr. Crocker  
ARA - Mr. Abrams  
CA - Ms. Clark  
EAP - Mr. Wolfowitz  
EB - Mr. McMinn  
EUR - Ms. Ridgway  
HA - Mr. Schifter  
INM - Mr. Thomas  
INR - Mr. Abramowitz  
IO - Mr. Keyes  
L - Mr. Sofaer  
NEA - Mr. Murphy  
OES - Mr. Negroponte  
PA - Mr. Kalb  
PM - Mr. Holmes  
RP - Mr. Purcell  
S/CPR - Mrs. Roosevelt  
S/CT - Mr. Oakley  
S/P - Mr. Rodman  
AID - Mr. Meyer  
CIA -   
INR/B - Mr. Hirsch  
NSC - Mr. Martin  
USIA - Mr. LaSalle

25X1  
S/CPR  
S/CT  
AID  
CIA  
INR/B  
S/S-S

**SUBJECT:** Tasker for the State Visit of President Leon Febres Cordero of Ecuador, January 14, 1986

**ARA COORDINATOR:** Robert S. Gelbard, ARA, Room 6263, 632-4754

**ARA DEPUTY COORDINATOR:** Phillip McLean, ARA/AND, Room 5906, 632-9282

**S/S-S ACTION OFFICER:**

Edward Smith, Room 7241, 632-1522  
Angus T. Simmons

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## LIMITED OFFICIAL USE

This memorandum assigns responsibilities for the preparation of briefing materials for use by the President and the Secretary during the visit of President Febres-Cordero. Bureaus wishing to suggest additions or changes to this tasker should contact the S/S-S Action Officer as soon as possible.

### I. PAPERS FOR THE SECRETARY:

A. Scope Paper: ARA should draft a scope paper for the Secretary discussing the overall goals and strategy for the visit. It should be prepared at the outset of planning for the visit in order to enable the Secretary to comment on the fashion in which the visit will be handled. The paper should specifically address the following questions: Where does our relationship stand? What does the visitor want? What do we want? What can be achieved? (sample attached.) The paper should be cleared by S/P and P at a minimum. It should be limited to four pages, and should be delivered to S/S-S no later than December 13.

B. Guest List for Luncheon Hosted by the Secretary: ARA should prepare a recommended guest list for the Secretary, cleared with S/CPR, under cover of an action memo. This memorandum is due in S/S-S no later than December 13.

C. Briefing Outlines for the Secretary: ARA should prepare a briefing outline for the Secretary's use during each meeting with President Febres-Cordero. A sample is attached. They are due in S/S-S, with appropriate clearances, no later than December 18.

D. Meeting Cards: ARA should prepare a concise checklist on one 5x8 card for each meeting in which the Secretary will participate. This card should note, in tick format, the main topics the Secretary should raise and include any other points on the order of business, courtesy points and/or special sensitivities. It should be based on, but not be limited to, a repetition of the material in the briefing outline. The cards are due in S/S-S no later than December 18.

E. Briefing Outline for the Secretary's Use in Briefing the President: ARA should prepare a memorandum in briefing outline format (see item C above) for the Secretary to assist him in briefing the President for the White House meeting with President Febres-Cordero. This paper is due in S/S-S no later than December 20.

F. Public Statements, Remarks, Toasts: ARA should prepare drafts of any public statements or toasts, including contingency arrival and departure statements, which the Secretary will be expected to make. All drafts should be cleared by S/P and PA at a minimum, and are due in S/S-S no later than December 23.

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G. Background Materials:

(1) Fact Sheets: The following one-page fact sheets should be prepared on State Department Briefing Paper (blacktop) letterhead (see attached sample). Drafting and clearance responsibilities are indicated below. They should be delivered to S/S-S through the ARA Deputy Coordinator no later than December 13.

<u>TOPIC</u>	<u>DRAFT</u>	<u>CLEAR</u>
1. Political Overview	ARA	P
2. Economic Overview	ARA	P, E
3. Finance/Debt	ARA	D, E, P, EB
4. Bilateral Relations	ARA	P
5. US Assistance Strategy	ARA	D, AID,
6. Narcotics	INM	P
7. Fisheries	ARA	EB, D, P, OES
8. Border Dispute w/Peru	ARA	P
9. Terrorism	ARA	P, S/CT, PM
10. Relations with Peru	ARA	P

(2) Economic Data Sheets: ARA should draft a one page statistical economic data sheet on the Ecuadorean economy, including its relationship with the U.S. and a one page analytical summary in tick format to accompany it. Samples are attached. They should be delivered to S/S-S through the ARA Deputy Coordinator, no later than December 20.

H. Scenarios: S/CPR should prepare, in coordination with ARA, individual scenarios for use by the Secretary for every event in which he will participate. Meal scenarios should have as an attachment a seating chart and guest list. They are due in S/S-S no later than December 20.

II. BRIEFING MATERIALS FOR THE PRESIDENT:

The following briefing materials should be prepared for use by the President:

A. Memorandum from the Secretary to the President: Based on the scope paper, ARA should prepare a memorandum to the President from the Secretary. It should be prepared under cover of an action memo, follow the "four questions" format, and should be no longer than two pages (sample attached). It should be cleared by S/P and P at a minimum and should be delivered to S/S-S no later than January 3.

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B. Talking Points for the President: ARA should prepare a separate Platt-McFarlane memorandum covering suggested talking points for the President's use during his meeting with President Febres-Cordero. Talking points should be limited to three pages, in bullet and tick format, with short, telegraphic sentences. These should be cleared with S/P, P, and PA, and are due in S/S-S no later than January 3.

C. Participation Lists for White House Events: ARA should prepare, under cover of a Platt-McFarlane memorandum, a list of proposed State Department as well as Ecuadorean participants in all events at the White House, including briefings, meetings, arrival and departure ceremonies, etc. This memo is due in S/S-S no later than December 9. ARA should submit an additional memo under cover of a Platt-McFarlane with a recommended guestlist for the State dinner January 14. This is also due no later than December 9.

D. Public Statements for the President: ARA should prepare a draft toast for use by the President at the White House dinner as well as draft welcoming remarks and a draft departure statement. Remarks, toasts and public statements for the President's use should be cleared by S/P and PA and are due in S/S-S no later than December 20.

E. Fact Sheets for the President: A second original of the fact sheets prepared for the Secretary should be prepared for the President's use. They should be delivered to S/S-S through the ARA Deputy Coordinator, under cover of a Platt-McFarlane memorandum, no later than December 13.

F. Issues and Objectives Papers: ARA should prepare issues and objectives papers. These should be cleared as appropriate, including with S/P, and should be delivered to S/S-S no later than COB December 13.

III. BIOGRAPHIC MATERIAL

S/S-S will request appropriate biographic material. ARA should provide the S/S-S Action Officer a list of Ecuadorean officials who will accompany President Febres-Cordero by COB December 13.

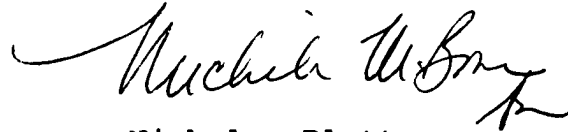
IV. PRESS POINTS

ARA should prepare three to five one-page press point papers covering the main issues of bilateral interest for use by the Secretary in any scheduled press events and as contingency for unscheduled press events. A sample is attached. They should be delivered, with appropriate clearances, to the S/S-S action officer no later than December 20.

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PLEASE NOTE: All material going to the White House must be letter perfect. S/S-S requires the original, unstapled, plus two copies of all papers. Drafting and clearance information should appear on a separate page. Papers for the visit should be delivered directly to the S/S-S Action Officer. They should not be logged in.



Nicholas Platt  
Executive Secretary

Attachments

List of due dates  
Samples

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OFFICIAL WORKING VISIT OF  
PRESIDENT LEON FEBRES CORDERO OF ECUADOR

LIST OF DUE DATES

<u>PAPER</u>	<u>DUE</u>
1. Scope Paper	Dec. 13
2. Guest List (State)	Dec. 13
3. Briefing Outlines	Dec. 18
4. Meeting Cards	Dec. 18
5. Briefing Outline for Sec's Use in President's Briefing	Dec. 20
6. Public Statements, Remarks, Toasts	Dec. 23
7. Fact Sheets	Dec. 13
8. Economic Data Sheets	Dec. 20
9. Scenarios	Dec. 20
10. Sec-Pres Memo	Dec. 20
11. Talking Points for President	Dec. 20
12. Participation/White House Events	Dec. 13
13. Public Statements for President	Dec. 20
14. Fact Sheets for President	Dec. 13
15. List of Officials for Bios	Nov. 27
16. Press Points	Dec. 20



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United States Department of State

Washington, D. C. 20520

October 18, 1985

**BRIEFING MEMORANDUM**

**S/S**

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**SAMPLE**

**TO: P - Mr. Armacost**

**FROM: EUR - Rozanne L. Ridgway**

**SUBJECT: Scope Paper for Your Trip to Greece**

**I. WHERE DOES OUR RELATIONSHIP STAND?**

- o In his first term, Papandreou: cast doubt on core elements of relationship, e.g. US bases; criticized US, praised Soviet Union; withdrew from all NATO exercises; refused logistic support to allied participants in Aegean exercises; was lax on terrorism; increased tensions with Turkey; gave no help on Cyprus.
- o Starting late last year he dropped anti-US rhetoric; avoided new gestures toward Moscow; and since June reelection, openly sought better relations with US.
- o Progress: positive response to TWA travel advisory and improved cooperation on terrorism; arrest of Greeks supplying military secrets to Soviets once Papandreou realized consequences for F-16 sale; GSOMIA talks progressing well.
- o Our judgment: Papandreou seems now to want better relations but will be slow to deliver unless pressured.

**II. WHAT DO WE WANT?**

- o Better relations, with concrete actions to back up words.
- o Clear assurances that our bases in Greece can stay beyond 1988; better performance on day-to-day operational issues.

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- o Better Greek performance in NATO; less rigidity on Cyprus and Greek-Turkish relations.
- o Continued and enhanced effort against terrorism.
- o Progress on other bilateral issues, including: a VOA agreement providing for modernization of our facilities in Greece; satisfactory long-term civil aviation agreement; resolution of problems facing US businesses in Greece.
- o Exchange views on regional political and security issues.

III. WHAT DO THEY WANT?

- o Maintain strong US tie -- not only vis-a-vis USSR but to preserve military balance against Turkey and limit extent of US-Turkish ties.
- c The political symbols of improved relations, such as high level visits like yours and -- most particularly and very badly -- an invitation for Papandreou to visit US, meet President Reagan.
- o Continued US military aid and resumed arms transfers, especially F-16.
- o Increased investment, loans and tourism from West to help GOG through economic austerity program and avoid resort to IMF.
- o US pressure on Turkey to make concessions on Cyprus, Aegean.

IV. WHAT CAN BE ACHIEVED FROM THIS VISIT?

o Bases:

-- If can't get full commitment we need, you can at least advance us toward that goal, emphasizing relations cannot improve so long as GOG casts doubt on their future.

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- Make clear to Greeks that other core elements of our relationship, including arms transfers and high-level contacts, will be contingent on positive Greek position on bases.
- Should also be able to move Greeks toward recognition that solving operational problems at our bases is required.

o NATO:

- Make clear improved relations in NATO will also affect positively our approach to visits, arms transfers, economic relations.
- While unrealistic to expect Greeks to exercise with NATO in Aegean, may be able to get Papandreu thinking about returning to NATO exercises elsewhere and being more cooperative in NATO councils.

o Cyprus:

- Reiterate our serious interest in framework agreement proposed by by UNSYG.
- Press Greeks to be more helpful on Cyprus.
- Let GOG know more positive approach to Greek-Turkish relations would also help our bilateral relations.

o Other Issues:

- Set stage for positive movement on VOA modernization, satisfactory civil aviation agreement, resolution of problems facing US companies doing business in Greece.
- Continue growth of anti-terrorism cooperation.
- Influence Greeks constructively on East-West relations, Middle East and Libya.

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-4-

Draft:EUR/SE:WKushlis:eb <sup>wh</sup>  
10/18/85 632-1563

Clear:EUR/SE:WROpe. - \*  
EUR:JWilkinson  
P:DCurran  
S/P:BLowenkron <sup>ly wh</sup>  
PM:RBeers

Wang-9795M

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SAMPLE BRIEFING OUTLINE



**SAMPLE**

United States Department of State

Washington, D. C. 20520

**BRIEFING MEMORANDUM**

S/S

**SAMPLE**

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TO: The Secretary

THROUGH: P - Mr. Armacost

FROM: EUR - Richard Burt

SUBJECT: Meeting With NATO SYG Lord Carrington,  
Thursday, April 4, 4:30-6:00 p.m.

I. EAST-WEST RELATIONS

- o Carrington supports emphasis on Western realism, strength, and dialogue in East-West relations.
- o Appreciative of being kept informed by President's and your periodic messages.
- o Soviets have not officially announced whether Gromyko will attend celebration of Thirtieth Anniversary of the Austrian State Treaty in Vienna on May 15.
- o Points to Make:
  - President committed to more constructive U.S.-Soviet relationship. Must be based on reciprocity and Western strength.
  - Told Dobrynin last Saturday I would attend anniversary of Austrian State Treaty in Vienna. He said Gromyko's schedule not yet final.
  - Have left plans open to be able to meet Gromyko. Prefer meeting on May 14, since I will return to Washington immediately after celebration.
  - If Gromyko agrees, envisage full review of our relations, including Geneva talks.

II. GENEVA ARMS TALKS

- o Carrington helps maintain Allied solidarity behind U.S. arms-control positions. Cautions against hope for swift movement in Geneva.

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- o Believes our desire for Allied solidarity must be matched by willingness to consult closely on SDI, INF.
- o Some pressures in Alliance for new consultative arrangements, especially on defense/space.
- o Points to Make:
  - Appreciate your support for our positions at Geneva.
  - Principal goal is reduction of offensive nuclear weapons. Will also discuss SDI and a possible transition.
  - Will use existing consultative mechanisms intensively.

III. SDI

- o Focus of Washington agenda. Carrington supports SDI research, but is concerned SDI can easily become divisive political issue for Alliance.
- o Like Thatcher, believes deployment must be preceded by consultation and negotiation. Considers this crucial to keeping Allies supportive of U.S. program.
- o Feels that intensive consultations at NATO will continue to be necessary to educate and reassure Allies.
- o Believes public references by U.S. senior levels to immorality of nuclear weapons creates difficulties for Allied leaders, particularly in INF basing countries.
- o Points to Make:
  - Understand Allied concerns over strategic, political implications of SDI. Research is aimed at potential radical shift in strategy from what we have known for 40 years.
  - No new technology can alter our fundamental commitment to Western security.
  - SDI research will comply with ABM Treaty and take account of European defense needs.
  - Any decision to deploy would occur only after consultations with Allies and negotiations with Soviets.

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- Allied support for SDI research necessary to forestall unhelpful Soviet propaganda efforts at Geneva and elsewhere.
- In the meantime, we fully understand need not to undercut European public support of current reliance on nuclear deterrence.

IV. CONVENTIONAL DEFENSE

- o Last December, defense ministers mandated development of overall plan. Work somewhat behind schedule.
- o Report on overall approach and initial results due for DPC ministerial in May.
- o Carrington recognizes need to raise nuclear threshold and defuse Nunn pressures, but also conscious of resistance to raising defense budgets in Europe.
- o Point to Make:
  - Pleased you are leading Alliance toward improved conventional defense. Your assessment?

V. GREECE-TURKEY

- o Greece-NATO relations bad. Greeks will not participate in NATO exercises unless NATO acquiesces to Greece's view in Greece-Turkey dispute on Aegean.
- o Carrington concerned by situation. Had planned NATO effort to resolve problems. Initiative put off until after Greek elections at Allied request.
- o Points to Make:
  - NATO should examine Greek problem after presidential and parliamentary elections in Greece.
  - Support bilateral demarches by Allies pressing Athens to resume NATO exercises. Less sure about formal NATO demarches, but welcome your views.

VI. TERRORISM

- o Largely political consciousness-raising at NATO; modest increase in technical cooperation may result.
- o Point to Make:
  - Welcome your efforts to increase Allied cooperation against terrorism.

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SETTING

Your meeting will conclude Carrington's April 3-4 visit. He will have met with the President, Secretary Weinberger and had an intensive round of talks with Hill leaders.

Carrington's major purpose in his calls on you and the President will be to hear our views on relations with the new Soviet leadership, and our plans for Geneva and SDI. His chief purpose on the Hill will be to stress that the Allies are essential to U.S. security and contributing fairly to the common defense.

PARTICIPANTS

U.S.

The Secretary  
Michael Armacost  
Ambassador Abshire  
Paul Nitze  
Richard Burt  
John Hawes, Acting Director of PM  
Charles Redman (notetaker), EUR/RPM

NATO

SYG Carrington  
Brian Fall, Chef de Cabinet  
Marc Grossman,  
Deputy Chef de Cabinet

Attachments

Tab A - Carrington's Washington Schedule  
Tab B - Biographic information on Carrington

Drafted: EUR/RPM/F: JHamilton JH  
3/28/85 632-3198 (15405)  
Cleared: EUR: RHaass  
EUR: JFDobbins  
EUR/RPM: CRedman  
S/ARN: SPifer  
PM: JHawes  
M/CT: EBailey  
EUR/SE: DJones  
EUR/SOV: LPascoe

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**VISIT OF ARGENTINE PRESIDENT ALFONSIN  
YOUR MEETING WITH ALFONSIN - CHECKLIST**

**BEAR IN MIND**

- Importance Alfonsin attaches to relations with the US.
- Importance to Alfonsin of successful visit.
- Growing economic difficulties, relations with military, will be uppermost on his mind.

**ARGENTINE PRESENTATION**

- Seeks U.S. support for Argentine democracy.
- Concern that IMF austerity undermines democracy.
- Nuclear safeguards not in Argentine interests.
- Explanation of New Delhi declaration.

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**U.S. RESPONSE**

- Reaffirm U.S. friendship, support for democracy in Argentina.
- Urge IMF compliance as best for democracy over long term.
- Encourage acceptance of comprehensive nuclear safeguards, if possible in conjunction with Brazil. Offer our assistance in assuring proprietary information safeguarded.
- We share desire for arms control, but nuclear freeze not the answer. Offer briefing on disarmament negotiations.
- Comment on visit to Moscow, outlook for East-West relations in post-Chernenko period.



PUBLIC STATEMENTS: DO'S AND DON'T'S WHEN DRAFTING

DO:

- GET TO THE POINT RIGHT AWAY; DISPENSE WITH PRELIMINARIES
- BE SPECIFIC
- USE FACTS, FIGURES, AND STATISTICS
- KEEP SENTENCES SHORT
- USE THE ACTIVE NOT THE PASSIVE VOICE
- GET A HANDS-ON CLEARANCE FROM S/P WORDSMITHS
- BE CAREFUL OF FLIPPANT FORMULATIONS

DON'T:

- BEGIN WITH THE WORDS "IT," "THIS," and "I"
- BEGIN SENTENCES WITH GERUNDS ("DOING," "NEGOTIATING")
- DANGLE PARTICIPLES OR SPLIT INFINITIVES
- REPEAT "NEGOTIATED LANGUAGE" UNLESS IT FITS THE ABOVE CRITERIA
- USE EMPTY HONORIFICS OR BOILERPLATE CLICHES  
Example: "Prime Minister's visit to the US  
underlines the importance we attach to the relations  
between our two countries....."

Revised 4/2/85

## **FACT SHEET**

- purpose:** to provide factual background information in a concise format.
- format:** one page, using headings in logical progression, with bullets for main points and ticks for subsidiary points under each heading. Should provide principal a concise overview of the issue discussed, including where it stands and what we should do about it. Incomplete, telegraphic sentences preferred.
- uses:** mostly briefing books. Fact sheets are a condensed version of the background papers earlier provided for trips, visits, testimony and to the White House. Topics covered range from the general, e.g. "US-British Relations" to the very specific, e.g. "Israeli Cabinet Formation".

DEPARTMENT OF STATE  
BRIEFING PAPER

SAMPLE

SECRET

HONDURAS AND CONTADORA/MANZANILLO NEGOTIATIONS

- I. Honduras has been vigorous participant in Contadora.
  - o First advocated regional negotiations in March, 1982, soon after Suazo inauguration.
  - o Has strong team of foreign policy advisers.
  - o Primary concern is to obtain Nicaraguan arms and troop level reductions (although it is worried as well by Salvadoran strength).
  - o Took lead in developing changes to Sept 7 draft agreement proposed jointly with Costa Rica and El Salvador.
  - o As only country in region with which we conduct maneuvers, Honduran position on this issue is key.
  - o We favor limits on rather than outright ban of maneuvers.
  
- II. Honduras is particularly concerned about the reliability of the U.S. commitment to the region.
  - o Honduras felt severely exposed when Congress failed to provide contra funding last June and we initiated talks with Nicaraguans.
  - o Fear Nicaraguan insurgents returning to Honduras en masse if they are defeated.
  - o Playing to these fears, Nicaraguans have recently attempted to interest Honduras in bilateral accommodation.
  - o Hondurans would continue support of contras if U.S. support were assured.
  - o It is not clear what Honduras will do if U.S. funding is not restored; Suazo needs reassurance about our determination to obtain funding.

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## ECONOMIC DATA SHEET

purpose: to provide primarily statistical background information o  
a nation's economy, including its economic relationship  
with the U.S., in a concise format.

format: one page with analytical highlights in tick format; one  
page with standard, basic data, additional pages as  
necessary with more detailed data appropriate for the  
specific country or region. All data series in rows and  
columns.

uses: As an attachment to briefing outline, or for inclusion in  
briefing books for visits and trips.

SAMPLE

DEPARTMENT OF STATE  
BRIEFING PAPER

## ECONOMIC DATA CHART -- HONDURAS

Revised: 5/15/85

WangPC/Hondchrt

	1981	1982	1983	1984	1985 Est.
<b>1. ECONOMIC INDICATORS:</b>					
1a. Population (mid-year, million)	3.77	3.87	3.99	4.10	4.21
1b. Official Unemployment Rate (percent)	25	30	33	30	30
1c. Gross Domestic Product (\$ billion) (1)	2.61	2.76	2.93	3.19	3.51
1d. GDP Per Capita (\$)	694	714	734	779	833 <sup>1</sup>
1e. Investment/GDP Ratio (percent)	22.6	19.0	17.0	21.9	20.0
1f. Real GDP (percent change)	1.2	-1.8	-0.5	2.8	3.5
1g. Real GDP Per Capita (percent change)	-1.6	-4.5	-3.2	0.0	0.7
1h. Inflation Rate (percent)	9.4	9.4	8.9	4.8	5.0
<b>2. FISCAL INDICATORS:</b>					
2a. Public Sector Revenues as percent of GDP	14.0	13.8	13.2	14.8	16.0
2b. Public Sector Expenditures as pct of GDP	21.5	23.8	23.0	26.3	25.0
2c. Public Sector Balance as percent of GDP	-7.5	-10.0	-9.8	-11.5	-9.0
<b>3. BALANCE OF PAYMENTS:</b>					
3a. Exports to US (\$ million)	432.6	364.5	380.6	392.8	433.7
3b. Imports from US (\$ million)	346.8	263.6	283.2	310.0	370.0
3c. Total Exports (\$ million)	783.8	676.5	694.2	765.8	867.4
3d. Total Imports (\$ million)	975.5	765.7	760.7	844.1	924.8
3e. Merchandise Trade Balance (\$ million)	-191.7	-89.2	-66.5	-78.3	-57.4
3f. Current Account Balance (\$ million)	-302.9	-257.1	-225.1	-242.8	-210.9
<b>4. EXTERNAL DEBT</b>					
4a. Gross External Debt (\$ billion)	1.50	1.70	1.85	2.14	2.41
4b. Gross External Debt per capita (\$)	398	439	464	523	572
4c. Debt Service Paid (\$ million)	108.0	145.0	213.0	190.0	219.0
4d. Debt Service as percent of exports	13.8	21.4	30.7	24.8	25.2
4e. Gross Debt as percent of GDP	57.4	61.5	63.2	67.1	68.7
<b>5. US BILATERAL AID, by Fiscal Year</b>					
5a. Economic assistance (\$ million)	33.9	78.1	101.2	170.1	134.9
5b. Military assistance (\$ million)	8.9	31.3	37.3	77.4	62.4

(1) GDP data are derived and subject to distortion because of exchange rate fluctuations.

**DEPARTMENT OF STATE**  
**BRIEFING PAPER**

**SAMPLE**

**HONDURAS -- ECONOMY AT A GLANCE**

- o Least developed Central American country.
- o Export economy based on agricultural products, principally bananas, coffee, beef, lumber and sugar.
- o Economic growth in 1984 following several years of decline.
  - 2.8% GDP growth; 4.8% inflation; 9% export growth
  - Growth partially fueled by major but nearly-complete infrastructure project.
- o Inadequately addressed economic policy problems.
  - IMF standby arrangement foundered in 1983, negotiations discontinued.
  - Overvalued currency undercuts competitiveness.
    - Devaluation is sensitive political issue, adamantly opposed by President Suazo.
    - U.S. believes exchange rate adjustment is crucial to comprehensive economic adjustment program.
- o Increased U.S. assistance is major Honduran concern.
  - GOH states that progress on other bilateral issues depends on parallel progress in economic area.
  - GOH believes regional instability and close cooperation with U.S. necessitate substantially increased U.S. economic assistance.
  - Agreements were reached in March and May on incremental economic adjustment measures leading to disbursement during 1985 of FY-84 Supplemental and FY-85 ESF.
  - FY-85 economic assistance -- \$134.9 million, including \$75 million ESF. FY-86 proposed -- \$142.9 million, including \$80 million ESF.

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**(DECL: OADR)**

Doc 3087C

THE SECRETARY OF STATE  
WASHINGTON

SAMPLE

CLASSIFICATION

Date

TO : The President  
FROM : George P. Shultz  
SUBJECT : Visit of Atlantan Prime Minister Smithwho

I. WHERE DOES OUR RELATIONSHIP STAND?

- o Much closer following Prime Minister Smithwho's visit to the U.S. in January 1985.
- o Increased high level contacts viewed very favorably by Smithwho and GOA.
- o Recently amended civair agreement permits direct air service between U.S. and Atlantis for the first time.
- o Increased security cooperation through military to military committee.
- o Expanded cooperation in anti-narcotics field.
- Mrs. Reagan's Drug Abuse Conference attended by Joan Samham; she was very pleased with conference.

II. WHAT DO WE WANT?

- o Underscore our continued interest in expanded relations with Atlantis.
- Your personal meeting with Smithwho is extremely important to him and will play well at home.
- o Provide GOA support of our general strategies for improving East-West relations.
- Smithwho's approach is too soft.
- o Exchange views on the global economic situation.
- o Exchange views on regional security issues.

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## III.

WHAT DO THEY WANT?

- o U.S. recognition that Atlantis is playing an important role in regional and international affairs.
- o Register concern about China's long term intentions in the region.
  - Smithwho will value your personal views of global Chinese ambitions.
- o Encourage increased U.S. investment in Atlantis
  - good infrastructure and incentive program helpful.
- o Stress the importance of international cooperation against narcotics trafficking and drug abuse.

IV. WHAT CAN BE ACHIEVED FROM THIS VISIT?

- o Better cooperation based on candid exchange of views on international and regional security issues.
- o Strengthen US/GOA joint efforts to increase worldwide political will to suppress drug production and trafficking.

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PRESS POINTS ON KOREA AND KIM DAE JUNGBasic Message

While we have protested the incident at the airport and we continue to deal with it, the far more important issue is whether Korea will continue to make progress toward a more open and democratic society.

The Incident

- USG awaiting results of Korean Government's investigation into causes of incident.
- Embassy Seoul immediately protested incident; took steps to assure safety of Americans accompanying Kim.
- Lost in news of unfortunate incident was fact that Kim was not, as many had feared, returned to prison.

Kim Dae Jung

- Kim remains confined to his home; he is allowed to receive visits from family members and foreign guests.
- We have expressed the hope that the present restrictions on Kim will be relaxed as soon as possible.
- While we follow Kim Dae Jung's case closely, more important is our interest in continuing democratization of Korean society.

Democratization

- There remains much room in Korea for democratization, but there have been many encouraging developments, particularly in the past year or so. These include the release of 401 political prisoners, permission for students to demonstrate on campus, and the lifting of political ban on all but 15 of 551 Koreans on whom it was originally imposed until 1988. Many freed from the ban formed new opposition party, supported, among others, by Kim Dae Jung and Kim Young Sam, that received 1/5 of popular vote after a frank campaign.
- We have encouraged these steps by publicly and privately welcoming them and expressing the hope for further progress.
- An important element of gradual but sustained progress toward democratization is President Chun's pledge to step down in 1988, which would be virtually the first peaceful transfer of the presidency.
- President Chun's planned visit to Washington will proceed as scheduled, because we have many important issues to discuss.

SAMPLE

### PRESS POINTS

purpose: to provide the points and arguments a bureau wants the principal to make in a press or public appearance, irregardless of the questions he may receive.

format: one page, in tick and bullet format, with some underlining for emphasis. Incomplete sentences preferred.  
UNCLASSIFIED.

uses: for press and public appearances.